

RÉPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

 RÉGION DE L'EXTREME NORD

 DÉPARTEMENT DU DIAMARE

 COMMUNE DE DARGALA

 COMMISSION INTERNE
 DE PASSATION DES MARCHES
 PUBLICS



REPUBLIC OF CAMEROON
Peace – Work – Fatherland

 FAR NORTH REGION

 DIAMARE DIVISION

 DARGALA COUNCIL

 INTERNAL TENDERS
 BOARD

OPEN NATIONAL INVITATION TO TENDER
 N° 05 / ONIT/BEC/C-DARGALA/CIPMP-D/2025 OF 28 JAN 2025
FOR THE CONSTRUCTION OF TOURISTIC CAMPEMENT,
IN DARGALA COUNCIL, DIAMARE DIVISION, FAR-NORTH REGION
Following emergency procedure
Financing: PIB OF THE MINTOUL
Budget Head

I – Subject

Within the framework of the 2025 National Investment Budget, the Mayor of the Dargala Councils (Contracting Authority) hereby launches for the Mayor of Diamare Councils an Open National Invitation to tender following emergency procedure, for the **construction of Touristic Campement, in Dargala Council**, for the amount of **(30 000 000) FCFA of Diamaré Division, Far -North Region.**

II- Nature of services

The works, which form the subject of this open national invitation to tender, shall consist in the construction teachers lodging in Dargala, in Dargala Council, of Diamaré Division.

The services of this contract include:

- Preliminary work ;
- Masonry from the foundation and walls;
- Roof and ceiling works ;
- Metal joinery;
- Electrical works;
- Painting ;
- Road and utilities.

III – Participation and origin

Participation to this invitation to tender is open to Cameroonian enterprises that are in compliance with the fiscal laws and having a good experience in the domain concerned. Each bidder must give true information that will lead to choose the one who will carry out the contract well.

4. Estimated cost

The works which form the subject of this invitation to tender are financed by the National Investment Budget of the MINTOUL for the 2025 financial year, for the amount of **Thirty million (30 000 000) francs CFA**.

5. Estimated execution deadline

The maximum time frame provided for by the Project Owner or Delegated Project Owner for the execution of works subject of this invitation to tender is [Specify the estimated time frame and the number of tranches per lot if applicable] calendar months. This time frame shall run from the date of notification of the administrative order to commence the services.

6. Participation and origin

Participation in this invitation to tender is open to [specify if applicable, the quality of service providers concerned] or is restricted [specify the list of candidates prequalified or companies selected within the framework of a categorisation].

7. Bidding method

Upon the publication of this notice, tender documents can be consulted during working days and hours at the **SIGAMP of the Dargala Council**, telephone number **696 90 24 44**, Po. Box: **575 Dargala**, E-Mail: communedargala@gmail.com.

8. Bid bond

Each bidder must include in his administrative documents, a hand-endorsed bid bond, issued by a financial body or institution approved by the Minister in charge of finance to issue bonds for public contracts and whose list appears in document 14 of the Tender File (TF), of an amount of 600 000 and valid up to thirty (30) days beyond the initial date limit of the validity of bids. The absence of the bid bond issued by a first-rate bank or financial body of first category authorized by the Minister in charge of Finance to issue bonds for public contracts shall lead to the immediate rejection of the offer. A bid bond submitted but that does not have any relation with the consultation concerned shall be considered as absent. The bid bond presented by a tenderer at the bid opening session shall not be accepted.

9. Consultation of Tender File

The hard copy of the file may be consulted free of charge during working hours in the services of the PO/DPO at the **SIGAMP of the Dargala Council**, telephone number **696 90 24 44**, Po. Box: **575 Dargala**, E-Mail: communedargala@gmail.com as soon as this notice is published.

It may equally be consulted online on the COLEPS platform at the following addresses: <http://www.marchespublics.cm> and <http://www.publiccontracts.cm> on the ARMP website (www.armp.cm) or on any other electronic communication means indicated by the Project Owner (to be specified).

10. Acquisition of tender file

A complete set of bidding documents must be purchased at the **SIGAMP of the Dargala Council**, telephone number **696 90 24 44**, Po. Box: **575 Dargala**, E-Mail: communedargala@gmail.com, by interested bidders as soon as this notice is published upon presentation of a receipt of payment of a non-refundable fee of **40.000 (Forty thousands) francs CFA** at the **Dargala Treasury**.

It is equally possible to obtain the electronic version of the Tender File by downloading it free of charge through the addresses indicated above. However, online submission is subject to the payment of Tender File purchase fees

11. Submission of bids

Seven (07) copies of sealed complete bids (one certified copy of originals and six photocopies) drafted either in English or French must be submitted at the Launching Contracts Support Unit of the Divisional Delegation of the Ministry of Public Contracts of

Diamaré in Maroua latest 2 p.m. local time
with the reference:

on

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” To be opened only during the session for the opening of bids

For submission online, the bid must be submitted by the bidder on the COLEPS platform or any other official electronic means of communication to be specified by the Project Owner latest on [deadline for receipt of bids] at [time limit]. A back-up copy of the tender recorded on a USB key or CD/DVD must be sent in a sealed envelope with the clear and legible indication “back-up copy”, in addition to the above mentioned indication, within the deadline set.

13. Admissibility of bids

The administrative documents, the technical offer and the financial offer must be placed in separate envelopes and submitted in a sealed envelope.

The Project Owner shall not accept:

- Bids bearing information on the identity of the tenderers;
- Bids submitted after the closing date and time for submission of bids;
- Envelopes without indication on the identity of the Invitation to Tender;
- Bids non-compliant with the bidding mode;
- Failure to comply with the number of copies specified in the RPAO or offer in copies only;

Any incomplete offer in accordance with the prescriptions of the Tender File shall be declared inadmissible. Especially the absence of a bid bond issued by a financial body or institution approved by the Minister in charge of Finance to issue bonds for public contracts or the failure to comply with the model documents of the Tender File shall lead automatically to the rejection of the bid without any other procedure. A bid bond submitted but not relating to consultation concerned shall be considered as absent. A bid bond presented by a bidder during the bid opening session shall not be accepted.

14. Opening of bids

The opening of bids will be in one phase in the presence of bidders or their duly mandated representative who choose to attend on 27 FEB 2025 at 3 p.m. local time at the Conference hall of the Dargala Council.

Only tenderers may attend this opening session or be represented by a person of their choice, duly authorized, even in case of a group of companies.

Under pain of being rejected, the required administrative documents must be submitted in originals or copies certified by the issuing service or the relevant administrative authority, in accordance with the provisions of the Special Regulations of the invitation to tender. They shall be no later than 3 (three) months old from the original deadline for the submission of tenders or must have been issued after the date of signature of the Tender Notice.

In case of absence or non-conformity of a document in the administrative file during the opening of bids, after a 48(forty-eight) hours deadline granted by the Board, the file shall be rejected.

15. Evaluation criteria

[Evaluation criteria are of two types: the eliminatory criteria and essential criteria. No criterion can be eliminatory and essential at the same time.

The aim of these criteria is to identify and reject incomplete offers and substantially not compliant with the conditions laid down in the Tender File, especially with regard to the admissibility of administrative documents, the compliance of the technical offer with the Tender File technical specifications and with the qualification of tenderers.

15.1 Eliminary criteria

The eliminary criteria set the minimum conditions to be fulfilled in order to be admitted to evaluation following the essential criteria. They should not be the subject of notation. The failure to comply with these criteria shall lead to the rejection of the bidder's offer.

The eliminary criteria include:

- Absence of bid bond at the opening of bids;
- Failure to submit, beyond the 48(forty-eight) hours deadline after the opening of bids, a document of the administrative file deemed non-compliant or absent (except the bid bond);
- False declarations, fraudulent schemes or forged documents;
- Failure to comply with X essential criteria (X referring to the qualification threshold of technical bids)
- Absence of the sworn statement for not having abandoned contracts during the last three years;
- Failure to comply with bids file format;
- Absence of a quantified unit price in the financial offer;
- Absence of prospectus accompanied by manufacture's technical sheet produced (where applicable)
- Absence of approval or authorization of manufacturer, if applicable;
- Absence of own or hired minimum equipment (to be specified by the Project Owner);
- Absence of grading(categorization) certificate if applicable;
- Absence of an element in the financial offer (submission, BPU, DQE);
- Absence of integrity charter dated and signed
- Absence of the dated and signed commitment statement to comply with environmental and social clauses.

NB: Depending on the specificity of the service, other relevant criteria may be added when drafting the Tender File

15.2 Essential criteria

Essential criteria are the fundamental or key ones that will help to measure the financial and the technical capacity of candidates to execute the services subject of the tender. They should be determined depending on the nature and the content of the services to be executed.

It is necessary to clearly specify the modalities for validating a criterion from the number of sub-criteria to be respected

The essential criteria for the qualification of bidders shall focus especially on:

- ✦ Presentation of bid;
- ✦ Bidder's references;
- ✦ After-sales service(availability of spare parts, repair workshop, technical personnel) if applicable;
- ✦ Financial capacity; (Access to a line of credit or other financial resources, turnover, attestation of financial solvency);
- ✦ Personnel qualification and experience; ▪ Logistic means, ▪ Methodology.

NB: [Indicate the main qualification criteria which show that the bidder has the required technical capacities and resources to successfully execute the contract]. [These criteria will be detailed in Article 6.1 of the RPAO]

[The notation system of bids by giving points (marks) shall be prohibited to give way to the binary mode (Yes or No)]

16. Award of contract

The Project Owner or the Delegated Project Owner shall award the contract to the bidder whose bid meets the required technical and financial qualification criteria and whose offer was evaluated as the lowest by including as the case may be, the rebates proposed.

(In case of allotment, specify the maximum number of lots a candidate may be awarded)

18. Duration of validity of bids

Bidders shall remain committed to their bids for [Indicate the duration between 60 and 90 days] from the initial deadline set for the submission of bids.

19. Further information

Additional information may be obtained during working hours from **of the SIGAMP of the Dargala Council, telephone number 696 902 444, Po. Box: 575 Dargala, E-Mail: communedargala@gmail.com** or online on the COLEPS platform via <http://www.marchespublics.cm> and <http://www.publiccontracts.cm>, or any other electronic communication means indicated by the Project Owner.

20. Fight against corruption and malpractices

For any denunciation of corruption attempt practices, facts or acts, please call the National Anti-Corruption

Commission (NACC) on 1517, the Authority in charge of Public Contracts (MINMAP) (SMS or call) on (+237) 673 20 57 25 and 699 37 07 48,

Dargala, on the 28 JAN 2025

THE MAYOR

Ampliations :

- PRESIDENT/ CIPM (pour information)
- ARMP (pour publication au JDM)
- DDMINMAP/DIA
- SOPECAM (pour publication)
- CRTV (pour large diffusion)

(THE CONTRACTING AUTHORITY)



The image shows a circular official stamp of the Commune de Dargala, République du Cameroun. The stamp contains the text 'REPUBLIQUE DU CAMEROUN', 'Délegation Régionale de l'Extrême Nord', 'COMMUNE DE DARGALA', and 'LE MAIRE'. A blue ink signature is written over the stamp, and the name 'Najidda Bakari' is printed in red ink below it, followed by 'Le Maire'.